



JOB POSTING

Technical Director

Deadline: Nov 30th

The Arts Club Theatre Company is Canada's largest not-for-profit urban theatre company. The Arts Club Theatre Company produces professional live theatre at three locations - The Stanley Industrial Alliance Stage, Granville Island Stage and Production Shop and the BMO Theatre Centre as well as offering productions on tour throughout the province. The Arts Club Theatre Company offices, rehearsal halls, workshops, and theatres are all located on the unceded, ancestral and traditional shared lands of the x^wməθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səlílwətaʔ/Selilwitulh (Tseil-Waututh) Nations.

The Arts Club Theatre Company is in an exciting period of transition as we look ahead to a full production line up for the coming season. We are looking closely at how we practice theatre and believe the Arts Club should be a great place to work for all. We value determination, curiosity, creativity and comradery. We strive to provide a safe work environment, both physically and mentally, and we have made ongoing commitments to inclusion, anti-racism and anti-oppression. We want the stories we work together to tell to have nuanced and varied perspectives.

Who are we looking for?

The Technical Director is a full-time permanent role and a key part of our production management team, which includes three other Technical Directors. We are looking for someone passionate about executing the creative vision of the creative team and turning it into a live theatre production. They will work with dozens of creative colleagues, artisans and designers, each who works hard towards our goal of creating great *art*. Creativity will be key to working towards solving ever shifting priorities & challenges. Each show is a unique set of conditions and puzzles that will require your attention to detail, your organization, your technical know-how and your creative and compassionate eye. Leading a team, we need someone who is an effective collaborator and communicator

What is the job?

- Manage the crews for the install, fit-up, tech period, run, and strike of an average of 6 shows per season across all ACTC venues
- Collaborate with members of the Production team to develop technical concepts, equipment needs, staff requirements and schedules for the individual shows
- Create production schedules for installs, tech periods, and strikes of productions
 - Populate production schedules with appropriate crew
 - Distribute production schedules to all stakeholders
 - Update schedule and inform all stakeholders of any changes
- Hire and supervise production staff in all related areas; provide direction, training, support, and evaluation
- Schedule and manage install, running, and strike crews
- Ensure a safe working environment for the crew and artists on stage and backstage.

- Supervise the maintenance & upgrades of the theatre venues and their equipment
- Act as a technical resource to your technical team – helping to provide solutions and brainstorm technical concepts.
- Collaborate with Designers and Technical Staff to help steward a high-quality production
- Contribute to the development of season production schedules and long term planning
- Participate in and/or lead production meetings

What are the required skills and qualifications?

- A thorough and current knowledge of rigging, staging principles, and production techniques for theatre
- Practical experience with Vectorworks and MS Office Suite
- Experience and familiarity with Lighting, Sound and Video technology
- A knack for troubleshooting and solving technical problems in theatre
- Strong leadership skills having managed teams of up to 15+ people
- Experience with IATSE or managing staff in a union environment
- A sensitive and thoughtful approach to people challenges; the ability to remain calm, positive and focused in a sometimes high pressure and deadline based environment
- A valid B.C. Drivers License
- Ideally at least 3-5 years experience working in a management role in technical theatre

What are the conditions and remuneration?

- Hours will be based on a full time average commitment. Work will extend into evenings and weekends, especially through tech periods.
- Offices are located in Vancouver, BC at the BMO Theatre Centre in Olympic Village
- Salary will be \$60,000 - \$65,000 commensurate with experience.
- Option to be included in RRSP Matching Program
- Full Health and Partial Dental Benefits
- 3 Weeks Vacation per year, and 10 Days PTO for illness and emergency.
- Company Cell Phone

How to Apply:

The Arts Club is fiercely dedicated to being an organization that continually respects, champions, and uplifts underrepresented voices in all jobs; and we strongly welcome and encourage those who self-identify as coming from underrepresented communities to submit.

Access and inclusion are deeply important to us. For those who have barriers to access to any part of our process as laid out, please don't hesitate to reach out to us and we will happily work with you to create a process that is accessible to you.

If this role sounds exciting and you'd like to learn more, please send your resume and cover letter to humanresources@artsclub.com.