



JOB POSTING

## Technical Director – Newmont Stage

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We're looking for a Technical Director – Newmont Stage and we're hoping that person is you! With a return to theatre on our three stages, now it is an exciting time to join our growing company!

### About Us

The Arts Club Theatre Company is Canada's largest year-round not-for-profit theatre company. Now in our 59th season, the Arts Club offers the best in professional theatre and has staged over 630 productions. Arts Club is grateful to have our offices, rehearsal halls, workshops, and theatres on the unceded, ancestral and traditional shared lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Səlílwətaʔ/Selilwitulh (Tseil-Waututh) Nations.

We are British Columbia's largest non-profit cultural employer- hiring more than 500 artists, staff, and crew to stage up to 20 shows annually. We educate and cultivate students and theatre lovers of all ages—over 2,500 people engage in our education and professional development programs annually. We support artists and other arts organizations through professional engagement activities, believing firmly that an investment in the industry benefits all. We are a major economic driver in the areas surrounding our venues—our theatres attract a quarter million theatre patrons to dine and shop in the South Granville, Olympic Village, and Granville Island neighbourhoods.

### Our Vision

A community that, through storytelling, is inspired to reflect on who we are and who we can be.

### Our Mission

To inspire and nurture artists and audiences through cultural experiences that are engaging, though-provoking, and artistically innovative.

### Our Values

- ❖ **Determination** We have the drive to continue to move forward, with a respectful nod to our tenacious past and a fearless embrace of our future. It is through this forward momentum that we ensure we are the artistic leaders of our community.
- ❖ **Curiosity** We have a strong desire to know more; about ourselves, our art, and our patrons. This spirit is reflected in our willingness to make room for diversity of thought.

This exploration of different viewpoints and ideas is reflected in our engagement with each other, with our art, our peers, and our community.

- ❖ **Creativity** We use our imaginations to explore our artistic practice and champion innovation in all the work that we do. We believe in the depth of our local talent and use our resources to showcase it.
- ❖ **Comradery** We interact with each other with good-fellowship and levity. Our spirit of generosity and warmth is seen in our empathy towards each other, our artists, our patrons, and our community. This allows us to embrace differences and makes us stronger.
- ❖ **Safety** The health and well-being of each other and our community informs our work and creates a safe, inviting, and inclusive space for all who enter and interact with us. We commit to constantly review our practices to ensure they are anti-racist and non-discriminatory. We are fiercely dedicated to being an organization that continually respects, champions, and uplifts underrepresented voices in all jobs.

We also strive to provide a safe work environment, both physically and mentally, and we have made ongoing commitments to inclusion, anti-racism and anti-oppression. We want the stories we work together to tell to have nuanced and varied perspectives.

## JOB SUMMARY

The Newmont Stage is newest and most experimental of the Arts Club Theatre Company's three venues. The Technical Director of this flexible, black box theatre is a full-time permanent role and a key part of our production management team, which includes two other Technical Directors. We are looking for someone passionate about executing the creative vision of the creative team and turning it into a live theatre production. They will work with dozens of creative colleagues, artisans and designers, each who works hard towards our goal of creating great art. Creativity will be key to working towards solving ever shifting priorities & challenges. Each show is a unique set of conditions and puzzles that will require your attention to detail, your organization, your technical know-how and your creative and compassionate eye. Leading a team, we need someone who is an effective collaborator and communicator.

## DUTIES AND RESPONSIBILITIES

- Manage the crews for the install, fit-up, tech period, run, and strike of all shows and rentals at the Newmont Stage.
- Collaborate with members of the Production team to develop technical concepts, equipment needs, staff requirements and schedules for the individual shows.
- Create production schedules for installs, tech periods, and strikes of productions.
  - Populate production schedules with appropriate crew.
  - Distribute production schedules to all stakeholders.
  - Update schedule and inform all stakeholders of any changes.

- Hire and supervise production staff in all related areas; provide direction, training, support, and evaluation.
- Schedule and manage install, running, and strike crews.
- Ensure a safe working environment for the crew and artists on stage and backstage.
- Supervise the maintenance & upgrades of the theatre venues and their equipment.
- Act as a technical resource to your technical team – helping to provide solutions and brainstorm technical concepts.
- Collaborate with Designers and Technical Staff to help steward a high-quality production.
- Contribute to the development of season production schedules and long-term planning.
- Participate in and/or lead production meetings.

## SKILLS AND COMPETENCIES

- A knack for troubleshooting and solving technical problems in theatre.
- Strong leadership skills having managed teams of fifteen people or more.
- A sensitive and thoughtful approach to people challenges; the ability to remain calm, positive and focused in a sometimes high pressure and deadline based environment.

## QUALIFICATIONS

- A thorough and current knowledge of rigging, staging principles, and production techniques for theatre.
- Practical experience with Vectorworks and MS Office Suite.
- Experience and familiarity with Lighting, Sound and Video technology.
- Experience with IATSE or managing staff in a union environment.
- A valid B.C. Drivers License.
- Ideally, at least 3-5 years experience working in a management role in technical theatre.

## Salary

- ❖ Salary: It will be \$60,000 - \$70,000 commensurate with experience.
- ❖ Employment Type: Hours will be based on a full-time average commitment. Work will extend into evenings and weekends, especially through tech periods.

*\*Offices are located in Vancouver, BC at the BMO Theatre Centre in Olympic Village.*

## Benefits

- ❖ Option to be included in RRSP Matching Program.
- ❖ Full Health and Partial Dental Benefits.
- ❖ 3 Weeks Vacation per year, and 10 Days PTO for illness and emergency.
- ❖ Company Cell Phone.

## **How to apply?**

The Arts Club is fiercely dedicated to being an organization that continually respects, champions, and uplifts underrepresented voices in all jobs; and we strongly welcome and encourage those who self-identify as coming from underrepresented communities to submit.

Access and inclusion are deeply important to us. For those who have barriers to access to any part of our process as laid out, please don't hesitate to reach out to us and we will happily work with you to create a process that is accessible to you.

If this role sounds exciting and you'd like to learn more, please send your resume and cover letter to [humanresources@artsclub.com](mailto:humanresources@artsclub.com) with the subject: Technical Director Newmont Stage– Arts Club Theatre Company.

## **Application Deadline: Open until filled**

We thank all who express interest in this position; however, only those selected for an interview will be contacted.