



**ENDLESS
POSSIBILITIES**
on every
stage.

JOB POSTING

Head Tour Technician

We're looking for a **Head Tour Technician** and we're hoping that person is you! Now it is an exciting time to join our growing company!

About Us

The Arts Club Theatre Company is Canada's largest year-round not-for-profit theatre company. The Arts Club offers the best in professional theatre and has staged over 650 productions. Arts Club is grateful to have our offices, rehearsal halls, workshops, and theatres on the unceded, ancestral and traditional shared lands of the xʷməθkʷəy̅əm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tseil-Waututh) Nations.

We are British Columbia's largest non-profit cultural employer—hiring more than 500 artists, staff, and crew to stage up to 20 shows annually. We educate and cultivate students and theatre lovers of all ages—over 2,500 people engage in our education and professional development programs annually. We support artists and other arts organizations through professional engagement activities, believing firmly that an investment in the industry benefits all. We are a major economic driver in the areas surrounding our venues—our theatres attract a quarter million theatre patrons to dine and shop in the South Granville, Olympic Village, and Granville Island neighbourhoods.

Our Mission

To inspire and nurture artists and audiences through cultural experiences that are engaging, thought-provoking, and artistically innovative.

Our Vision

A community that, through storytelling, is inspired to reflect on who we are and who we can be.

Our Values

- ❖ **Determination:** We have the drive to continue to move forward, with a respectful nod to our tenacious past and a fearless embrace of our future. It is through this forward momentum that we ensure we are the artistic leaders of our community.
- ❖ **Curiosity:** We have a strong desire to know more; about ourselves, our art, and our patrons. This spirit is reflected in our willingness to make room for diversity of thought. This exploration of different viewpoints and ideas is reflected in our engagement with each other, with our art, our peers, and our community.
- ❖ **Creativity:** We use our imaginations to explore our artistic practice and champion innovation in all the work that we do. We believe in the depth of our local talent and use our resources to showcase it.

- ❖ **Comradery:** We interact with each other with good-fellowship and levity. Our spirit of generosity and warmth is seen in our empathy towards each other, our artists, our patrons, and our community. This allows us to embrace differences and makes us stronger.
- ❖ **Safety:** The health and well-being of each other and our community informs our work and creates a safe, inviting, and inclusive space for all who enter and interact with us. We commit to constantly review our practices to ensure they are anti-racist and non-discriminatory. We are fiercely dedicated to being an organization that continually respects, champions, and uplifts underrepresented voices in all jobs.

We also strive to provide a safe work environment, both physically and mentally, and we have made ongoing commitments to inclusion, anti-racism and anti-oppression. We want the stories we work together to tell to have nuanced and varied perspectives.

DUTIES AND RESPONSIBILITIES

Responsibilities shall include, but are not limited to the following:

- Monitor and assist with all aspects of pre-production.
- Supervision of fit-ups, strikes and ensuring the safe transport of the production.
- Preparing, operating and mixing sound and video during productions, when required (live and pre-recorded).
- Assist designers with their respective design needs while on the road.
- Documenting and tracking all show-related configurations (looks of scenes) in cooperation with designers.
- Oversees the inventory and is responsible for organizing equipment and ordering of supplies as necessary.
- Preparing inventory reports.
- Assist with occupational safety and health of workers.

SKILLS AND QUALIFICATIONS

- A good general knowledge of all technical aspects of live theatre.
- Ability to read and follow building/set drawings.
- Complete understanding of ETC ION Lighting consoles, fixtures, and practices.
- Complete understanding of DMX controlled lighting fixture (ie. IQ, Auto Iris, LED)
- Must be proficient in operating digital and analog sound boards.
- Experience in mixing live music and vocals for live theatre.
- Broad understanding of Mac operating systems; Qlab Show control software; and Windows computer operating system and computer networking.
- Basic Rigging knowledge.
- Knowledgeable about safe lifting practices and knowing how to maneuver heavy loads safely.
- Preference will be given to persons holding an LPEC certificate and OFA Level 1.
- The Tour Technician will be self-motivated, possess good organizational and time management skills.
- This position requires excellent communication skills and the ability to remain calm in stressful situations.
- The successful applicant will possess a flexible outlook in managing a variety of situations and at all times remain diplomatic when working with crews, artists and other staff.

MANDATORY REQUIREMENTS

- Must possess a valid Class 5 Drivers license and have the ability to obtain a drivers abstract
- Must be proficient in packing and operating a 5-ton truck

- Can demonstrate a high skill level with Q-Lab (software) for programming and operation
- Able to work at heights / climb ladders
- Able to repeatedly lift, push or maneuver heavy loads, either alone or with assistance from others

CONDITIONS AND REMUNERATION

- This is a part-time position.
- Work is scheduled based on the needs of the tour.
- The Arts Club sends out (3) tours /year (Fall, Winter, Spring) of average length of 6 weeks each
- Work will occur on evenings and weekends.
- Will be working out of multiple venues in the Lower Mainland, Vancouver Island, and West Kootenay.
- Salary based on the IATSE 118 Collective Agreement (Sept 26: \$35.55/hr).
- Start Date: September 8, 2026

BENEFITS

- Option to be included in IATSE RRSP Matching Program.
- Comprehensive Benefits Package through IATSE Local 118.
- Vacation days and PTO for illness and emergency as defined by the ACTC/IATSE CBA.
- 4 Complimentary tickets to every production.
- Invitation to dress rehearsals.
- Invitation to first rehearsal, and other artistic initiatives.
- Discount on all bar and concession items in our venues.

Where will preference be given?

- Preference will be given to candidates who are members of IATSE local 118.

How to apply?

The Arts Club is fiercely dedicated to being an organization that continually respects, champions, and uplifts underrepresented voices in all jobs; and we strongly welcome and encourage those who self-identify as coming from underrepresented communities to submit.

If this role sounds exciting and you'd like to learn more, please send your resume and cover letter to humanresources@artsclub.com. with the subject: Head Tour Technician – Arts Club Theatre Company-Your Name.

Access and inclusion are deeply important to us. For those who have barriers to access to any part of our process as laid out, please don't hesitate to reach out to us and we will happily work with you to create a process that is accessible to you.

To enhance accessibility, you are also welcome to submit your application in one of the following formats: Word Document, PDF Document, Audio File, Video File, request a face-to-face Zoom application process, or suggest a format that is more accessible to you.

Application Deadline: July 19, 2026

We thank all who express interest in this position; however, only those selected for an interview will be contacted. The Arts Club Theatre Company is an Equal Opportunity Employer and hiring decisions are based solely on the merits of the candidates and needs of the "Society".