



**ENDLESS
POSSIBILITIES**
on every
stage.

JOB POSTING

Cutter (Casual)

Deadline: Open to applicants ongoingly

We are looking to expand our roster of skilled cutters on our casual hire roster, and we're hoping that person is you!

About Us

The Arts Club Theatre Company is Canada's largest year-round not-for-profit theatre company. The Arts Club offers the best in professional theatre and has staged over 650 productions. We are grateful to have our offices, rehearsal halls, workshops, and theatres on the unceded, ancestral and traditional shared lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Səlíl̓wətaʔ/Selilwitulh (Tseil-Waututh) Nations.

We are British Columbia's largest non-profit cultural employer- hiring more than 500 artists, staff, and crew to stage up to 20 shows annually. We educate and cultivate students and theatre lovers of all ages—over 2,500 people engage in our education and professional development programs annually. We support artists and other arts organizations through professional engagement activities, believing firmly that an investment in the industry benefits all. We are a major economic driver in the areas surrounding our venues—our theatres attract a quarter million theatre patrons to dine and shop in the South Granville, Olympic Village, and Granville Island neighbourhoods.

Who Are We?

We are scrappy, ingenious trailblazers who create powerful, intimate artistic experiences that make you feel fully alive.

What Is Our Purpose?

To make our community come alive.

What Is Our Vision?

A world where vibrant communities are shaped by stories that inspire connection and vitality in us all.

Our Values

- ❖ **Determination:** We have the drive to continue to move forward, with a respectful nod to our tenacious past and a fearless embrace of our future. It is through this forward momentum that we ensure we are the artistic leaders of our community.
- ❖ **Curiosity:** We have a strong desire to know more; about ourselves, our art, and our patrons. This spirit is reflected in our willingness to make room for diversity of thought. This exploration of different viewpoints and ideas is reflected in our engagement with each other, with our art, our peers, and our community.

- ❖ **Creativity:** We use our imaginations to explore our artistic practice and champion innovation in all the work that we do. We believe in the depth of our local talent and use our resources to showcase it.
- ❖ **Comradery:** We interact with each other with good-fellowship and levity. Our spirit of generosity and warmth is seen in our empathy towards each other, our artists, our patrons, and our community. This allows us to embrace differences and makes us stronger.
- ❖ **Safety:** The health and well-being of each other and our community informs our work and creates a safe, inviting, and inclusive space for all who enter and interact with us. We commit to constantly review our practices to ensure they are anti-racist and non-discriminatory. We are fiercely dedicated to being an organization that continually respects, champions, and uplifts underrepresented voices in all jobs.

We also strive to provide a safer work environment, both physically and mentally, and we have made ongoing commitments to inclusion, anti-racism and anti-oppression. We want the stories we work together to tell to have nuanced and varied perspectives.

JOB SUMMARY

The Cutter is a seniority based casual hire position, and a unionized position under the Arts Club Theatre Company/I.A.T.S.E. 118 Collective agreement.

We are looking to expand our roster of skilled cutters on our casual hire roster, which based on seniority and union status may be dispatched to work in our shop. Non-union applicants are welcome and encouraged to apply with the understanding that dispatched work will be prioritized to union members, and, when dispatched, dues will be withdrawn as a permittee.

The successful candidate will have good judgement, attention to detail, and the ability to effectively and clearly communicate and coordinate with the various artists and staff, and sometimes vendors and contractors. Knowledge of theatrical costume shop operations, previous experience as a Cutter or Tailor, and strong aptitude to work in a dynamic environment, is essential.

The work requires good manual dexterity, some lifting (up to 50 lbs.), and frequent standing, bending, walking, kneeling, and stooping. There are periods of repetitive motion of the hands and wrists. The working environment is inside the costume shop or backstage and in the dressing rooms of the theatre.

DUTIES AND RESPONSIBILITIES

- Interpret sketches and design references and take direction from designers to ensure all elements of costume design are realized in the final product.
- Execute the drafting and/or draping and cutting of all built costume pieces.
- Supervise the construction of all built costumes and the alteration of all other costumes, as required.
- Request and attend all fittings for assigned costumes.
- Work closely with Heads of Wardrobe to deliver finished costumes within time and budgetary constraints, including regular updates on estimated hours to complete.
- Manage workloads and timelines in a repertory schedule, including balancing the needs of multiple productions and designers simultaneously.
- Direct a team of multiple sewers and provide training, instruction, and evaluations, as required.
- Adhere to the Health & Safety Procedures
- Other wardrobe duties as assigned.

SKILLS AND QUALIFICATIONS

- Demonstrated proficiency in men's and/or women's garment construction, including both flat patternmaking and draping techniques.
- Professional experience working in the field of theatrical costume construction.
- Knowledge of costume history, modern and period silhouettes and how to adapt them for theatrical costumes. Familiarity with men's soft tailoring, children's clothing, corsetry, structural shapes, and knitwear is an asset.
- Thorough understanding of the costume design and construction processes and a working knowledge of all related aspects of theatre production.
- Ability to work productively under pressure and successfully manage the demands of multiple productions simultaneously.
- Strong interpersonal and communication skills and the ability to manage a team professionally and effectively. Supervisory experience is an asset
- Excellent organizational and time management skills.
- A minimum of three (3) years' experience as a Costume Cutter in a professional theatre company, film industry or equivalent.

ADDITIONAL DETAILS

- ❖ **Salary:** \$33.55/hr (according to IATSE Collective Agreement Sept. 24-27)
Hourly rate is set by IATSE Collective Agreement.
- ❖ Work will occur within the costume shop at the BMO Theatre Centre, Monday to Friday, 9-6 PM primarily
- ❖ Overtime hours worked can be banked and paid out at the employees' discretion.
- ❖ Vacation pay (starting at 4%) and PTO for illness and emergency as defined by the ACTC/IATSE CBA.

Where will preference be given?

- Preference will be given to candidates who are members of IATSE local 118.
- Candidates with experience working with Windows and Apple computer operating systems and computer networking.
- Candidates with a diploma/degree in costume/fashion construction

How to apply?

The Arts Club is fiercely dedicated to being an organization that continually respects, champions, and uplifts underrepresented voices in all jobs; and we strongly welcome and encourage those who self-identify as coming from underrepresented communities to submit.

If this role sounds exciting and you'd like to learn more, please send your resume and cover letter to humanresources@artsclub.com with the subject: Cutter Casual– Arts Club Theatre Company – Your Name.

Access and inclusion are deeply important to us. For those who have barriers to access to any part of our process as laid out, please don't hesitate to reach out to us and we will happily work with you to create a process that is accessible to you.

To enhance accessibility, you are also welcome to submit your application in one of the following formats: Word Document, PDF Document, Audio File, Video File, request a face-to-face Zoom application process, or suggest a format that is more accessible to you.

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